



Minutes for the
Madison County Commissioners Court
Tuesday, February 11, 2025

THE STATE OF TEXAS
COUNTY OF MADISON

IN COMMISSIONERS COURT
OF MADISON COUNTY, TEXAS

The Madison County Commissioners Court met in Regular Session the 11TH day of February 2025, 9:30 a.m., at the Madison County Courthouse Annex, County Courtroom, 103 W. Trinity Street, Suite 106, Madisonville, Texas with the following members:

| | | |
|------------------|--------------------------|---------|
| Clark Osborne | County Judge | Present |
| Stephen Parrish | Commissioner, Precinct 1 | Present |
| Carl Wiseman | Commissioner, Precinct 2 | Present |
| Carl Cannon | Commissioner, Precinct 3 | Present |
| David Pohorelsky | Commissioner, Precinct 4 | Present |

Meeting location was changed from the Justice of the Peace Courtroom in the Madison County Courthouse, to the County Courtroom in the Madison County Courthouse Annex.

1. Invocation and Pledges of Allegiance
 - Invocation – Commissioner Carl Cannon
 - Pledge of allegiance to the United States and Texas flags – Judge Osborne
2. Call the Meeting to Order
 - Meeting was called to order at 9:31 A.M.

COUNTY CLERK – ADRIAN LAWSON

3. Review and/or correct minutes of the commissioners' court regular meeting held on January 28, 2025.
No corrections needed.

COLLECTION REPORTS

4. Approve Collection Reports for County Clerk and County Criminal Court.
No reports submitted.
5. Approve Collection Reports for District Attorney.
No report submitted.
6. Approve Collection Report for District Clerk.
No report submitted.

Treasurer – Judi Delesandri

7. Approve paying County bills.
Report submitted, see attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve paying County bills, all in favor.

MOTION CARRIED.

8. Approve bills paid since last court date – January 28, 2025.
Report submitted, see attached.
Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve bills paid since last court date January 28, 2025, all in favor.

MOTION CARRIED.

9. Approve Treasurer’s Report.
No report submitted.

10. Approve personnel changes.
No report submitted.

Auditor – Susan Pugh

11. Auditor’s Report
Report submitted.
Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve Auditor’s Report, all in favor.

MOTION CARRIED.

12. Budget Amendments.
Reports submitted, see attached.
Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve Budget Amendments, all in favor.

MOTION CARRIED.

Departmental Reports

13. Historical Commission
No report submitted. Larua Cannon spoke about meeting date, receiving historical marker, applications for historical markers, and volume 3 deadline.
14. Designated Representative Monthly Report – Tom McWhorter
No report submitted. Tom McWhorter stated for the month of January they processed a total of 3 septic permits totaling \$690.00.
15. Tax Assessor/Collector Monthly Report – Karen Lane, TAC
a) Report
Reports submitted, see attached.
16. Emergency Management Report – Shelly Butts
Report submitted, see attached.
17. County Extension Agent Monthly Report-Allen Homann/Ty Jordan
No report submitted.
18. Veterans Affairs - Erica Greene
No report submitted.
19. Elections Administrator-Bobbie Duke

No report submitted. Bobbie spoke about May election and voter registration.

20. Justice of the Peace – Steve Cole/Jon Stevens

Report submitted, see attached.

21. Sheriff's Office – Bobby Adams

a) Report

Reports submitted, see attached.

22. Madison County Library – Veronica Landmann

No reports submitted.

23. Constable – Charles Turner/Aaron Campbell

Reports submitted, see attached.

24. District Attorney – Courtney Cain

No report submitted. Courtney Cain gave case stats and spoke about grand jury and court.

25. County Commissioners Report

Pct. 1 – Commissioner Parrish

No report submitted. Commissioner Parrish stated they were replacing culverts, clearing right of ways, and blading roads.

Pct. 2 – Commissioner Wiseman

No report submitted. Commissioner Wiseman spoke about blading roads and putting out rock.

Pct. 3 – Commissioner Cannon

No report submitted. Commissioner Cannon stated they bladed roads.

Pct. 4 – Commissioner Pohorelsky

No report submitted. Commissioner Pohorelsky stated they were trimming trees.

26. Judge's Report – Clark Osborne

No report submitted. Judge Osborne spoke about the sewer project and the elevator project.

27. Public Comment

Hear Comments in reference to the following Agenda Items Only – time limit 3 minutes, one person at a time will be called from the Public Participation Forms submitted. Move to the front of the Court and stand at the podium.

- No Public Participation form was submitted to the Clerk of Court.
- Hannah Jeter and Adrian Lawson received a Certificate from Criminal Justice Information Services Security and Privacy Training for successfully completing the Security and Privacy: Security Role.

28. Presentations

29. Action Items

- a) Discuss and take action on Application for HOT funds from Fannin Oaks Golf for the 2025 Fannin Oaks Classic Golf Tournament.

Jessica Hartley provided information to the court, see attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve application for HOT funds from Fannin Oaks Golf for the 2025 Fannin Oaks Classic Golf Tournament in the amount of \$5,000.00, all in favor.

MOTION CARRIED.

- b) Discuss and take action on Minor Plat Submittal Application with Variance for property recorded in Volume 1868, Page 114, Number 118120 of the Official Records of Madison County, Texas submitted by M Squared Land LLC and JIEC LP.
Shelly Butts provided information to the court, see attached.
Commissioner Cannon made a motion to approve; Commissioner Parrish gave a second; Judge Osborne called for a vote to approve Minor Plat Submittal Application with variance for property recorded in Volume 1868, Page 114, Number 118120 of the official Records of Madison County, Texas submitted by M Squared Land LLC and JIEC LP, all in favor.
MOTION CARRIED.
- c) Accept 2024 Post-Event HOT Funds Report from Madisonville Noon Lions Club 13th Annual Gun Show
Mr. Bennett provided information to the court, see attached.
Commissioner Cannon made a motion to accept; Commissioner Parrish gave a second; Judge Osborne called for a vote to accept 2024 Post-Event HOT Funds Report from Madisonville Noon Lions Club 13th Annual Gun Show, all in favor.
MOTION CARRIED.
- d) Discuss and take action on Application for HOT funds request from Madisonville Noon Lions Club for the Madisonville Lions Club Gun Show
Mr. Bennett provided information to the court, see attached.
Commissioner Parrish made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve application for HOT funds request from Madisonville Noon Lions Club for the Madisonville Lions Club Gun Show, all in favor.
MOTION CARRIED.
- e) Discuss and take action on authorizing the Madison County Library to apply for a Dollar General Literacy Grant in the amount of \$3,000 for the Summer Reading Program.
Veronica Landmann provided information to the court, see attached.
Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve authorizing the Madison County Library to apply for a Dollar General Literacy Grant in the amount of \$3,000 for the Summer Reading Program, all in favor.
MOTION CARRIED.
- f) Discuss and take action on a three-year renewal with Life Check Systems (Jail Round Phones).
Bobby Adams, Tina Barkley, and Don Renfrow provided information to the court, see attached.
Commissioner Wiseman made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve a three-year renewal with Life Check Systems (Jail Round Phones), all in favor.
MOTION CARRIED.
- g) Discuss and take action on Proposal for Services from Hydro Services, LLC
Don Renfrow, and Tina Barkley provided information to the court, see attached.
Commissioner Parrish made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve the proposal for services from Hydro Services, LLC, all in favor.
MOTION CARRIED.
- h) Discuss and take action on Memorandum of Understanding between MHMR of Brazos Valley and Madison County Jail

Tina Barkley and Don Renfrow provided information to the court, see attached.
Commissioner Parrish made a motion to approve; Commissioner Pohorelsky gave a second;
Judge Osborne called for a vote to approve the Memorandum of Understanding between
MHMR of Brazos Valley and Madison County jail, all in favor.

MOTION CARRIED.

- i) Discuss and take action on Madison County District Attorney's Office applying for the
FY2026 Victims of Crime Act grant (VOCA) with a 20% county match.

Courtney Cain provided information to the court, see attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a
second; Judge Osborne called for a vote to approve Madison County District Attorney's
Office applying for the FY2026 Victims of Crime Act grant (VOCA) with a 20% county match,
all in favor.

MOTION CARRIED.

- j) Accept Madison County Sheriff's Department 2024 Racial Profiling Report

Bobby Adams provided information to the court, see attached.

Commissioner Cannon made a motion to accept; Commissioner Wiseman gave a second;
Judge Osborne called for a vote to accept Madison County Sheriff's Department 2024 Racial
Profiling Report, all in favor.

MOTION CARRIED.

- k) Accept District Attorney's Office 2024 Exempt Racial Profiling Report

Courtney Cain provided information to the court, see attached.

Commissioner Cannon made a motion to accept; Commissioner Parrish gave a second;
Judge Osborne called for a vote to accept District Attorney's Office 2024 Exempt Racial
Profiling Report, all in favor.

MOTION CARRIED.

- l) Discuss and take action on GLO Contract No. 24-065-114-E927 CDBG Mitigation Program
See attached.

Discuss held between Stephen Parrish, Susan Pugh, Donna Cuevas, Shelly Butts, Judge
Osborne, David Pohorelsky, Carl Wiseman, and Carl Cannon.

10:18 AM Judge called for a 10-minute recess and to be back by 10:30 AM.

10:30 AM Back in session.

Discussion continued for item l, with Jessica Daidone via zoom.

10:55 AM Decision was made to skip item l-r and pick up on item s then recess until 2PM to
go over skipped item.

- m) Discuss and take action on Contract with Quiddity Engineering for the CDBG MIT-MOD
Projects.

Skipped

- n) Discuss and take action to Adopt the Resolution Regarding the Civil Rights Policies for
the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of
Distribution (MOD) Program, Contract #24-065-114-E927; Citizen Participation based on
Handicap and Grievance Procedures; Section 3 Policy and Fair Housing Policy.

Skipped

- o) Discuss and take action on Resolution Designating Authorized Signatories for Contractual and Financial Documents pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-114-E927

Skipped

- p) Discuss and take action on Proclamation declaring February as Madison County's Fair Housing Month

Skipped

- q) Discuss and take action on Amendment #1 for the Grant Administration Services Contract for the Community Development Block Grant- Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number #24-065-114-E927

Skipped

- r) Discuss and take action on Amendment #1 for the Engineering Services contract for the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number #24-065-114-E927

Skipped

- s) Discuss and take action on allowing the County Auditor to act as a representative for the Madison County Judge for the purposes of seeking proposals for depository services for Madison County, for a four-year period, beginning May 1, 2025, in accordance with the Texas Local Government Code Chapter 116.

Susan Pugh and Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve allowing the County Auditor to act as a representative for the Madison County Judge for the purposes of seeking proposals for depository services for Madison County, for a four-year period, beginning May 1, 2025, in accordance with the Texas Local Government Code Chapter 116, all in favor.

MOTION CARRIED.

- t) Discuss and take action on Resolution Opposing the Elimination of the Countywide Polling Place Program

Bobbie Duke, and Judge Osborne provided information to the court, see attached.

Commissioner Wiseman made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve Resolution Opposing the Elimination of the Countywide Polling Place Program, all in favor.

MOTION CARRIED.

- u) Discuss and take action on Work Experience/Subsidizes Employment Worksite Agency Agreement with Texas Workforce Solutions Brazos Valley

Judge Osborne and Donna Cuevas provided information to the court, see attached.

Commissioner Parrish made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve Work Experience/Subsidizes Employment Worksite Agency Agreement with Texas Workforce Solutions Brazos Valley, all in favor.

MOTION CARRIED.

- v) Discuss and take action on correcting the December 30, 2024 minutes of commissioners court.

Judge Osborne and Adrian Lawson provided information to the court.

Commissioner Parrish gave a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve correcting December 30, 2024, minutes of commissioners' court, all in favor.

MOTION CARRIED.

30. Public Comment

No discussion or action will be taken at this time by the Court. A three (3) minute limit per speaker. One person at a time will be called from the Public Participation Forms submitted. Move to the front of the Court and stand at the podium. Please address your comments to your commissioner.

- No Public Participation form submitted to the Clerk of the Court.

11:22 AM Judge Osborne called for a recess and to be back by 11:30 AM.

11:31 AM back in session.

Discussion was held about item I-r, with Jill Phinney via phone call.

11:48 AM Judge Osborne called for a recess until 2:00 PM.

11:49 AM Ken Starr provided information via phone call.

2:00 PM Court back in session.

Discussion held on items I-r with Jill Phinney, and Brian Dobiyski via zoom call.

l) Discuss and take action on GLO Contract No. 24-065-114-E927 CDBG Mitigation Program

See attached.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve GLO Contract No. 24-065-114-E927 CDBG Mitigation Program, all in favor.

MOTION CARRIED.

m) Discuss and take action on Contract with Quiddity Engineering for the CDBG MIT-MOD Projects.

See attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Parrish gave a second; Judge Osborne called for a vote to approve Contract with Quiddity Engineering for the CDBG MIT-MOD Projects, all in favor.

MOTION CARRIED.

n) Discuss and take action to Adopt the Resolution Regarding the Civil Rights Policies for the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-114-E927; Citizen Participation based on Handicap and Grievance Procedures; Section 3 Policy and Fair Housing Policy.

See attached.

Commissioner Wiseman made a motion to adopt; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to adopt the Resolution regarding the Civil Rights Policies for the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-114-E927; Citizen Participation based on Handicap and Grievance Procedures; Section 3 Policy and Fair Housing Policy, all in favor.

MOTION CARRIED.

o) Discuss and take action on Resolution Designating Authorized Signatories for Contractual and Financial Documents pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-114-E927

See attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve the Resolution Designating Authorized Signatories for Contractual and Financial Documents pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract #24-065-114-E927, all in favor.

MOTION CARRIED.

- p) Discuss and take action on Proclamation declaring February as Madison County's Fair Housing Month

See attached.

Commissioner Cannon made a motion to approve; Commissioner Parrish gave a second; Judge Osborne called for a vote to approve Proclamation declaring February as Madison County's Fair Housing Month, all in favor.

MOTION CARRIED.

- q) Discuss and take action on Amendment #1 for the Grant Administration Services Contract for the Community Development Block Grant- Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number #24-065-114-E927

See attached.

Commissioner Wiseman made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve Amendment # 1 for the Grant Administration Services Contract for the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number #24-065-114-E927, all in favor.

MOTION CARRIED.

- r) Discuss and take action on Amendment #1 for the Engineering Services contract for the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number #24-065-114-E927

See attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve Amendment #1 for the Engineering Services contract for the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number #24-065-114-E927, all in favor.

MOTION CARRIED.

31. Adjourn

Commissioner Wiseman made a motion to adjourn; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to adjourn, all in favor.

MOTION CARRIED.

Meeting was adjourned Tuesday, February 11, 2025, at 2:21 P.M.

I, Adrian Lawson, Madison County Clerk, do hereby attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for February 11, 2025.

Signed this 21st day of February 2025.



Adrian Lawson, County Clerk
Commissioners' Court
Madison County, Texas

